

Alternative Dispute Resolution System

HOW TO REJECT AN OFFER OF SETTLEMENT

1 Nov 2021 ADR/TUTORIAL

HOW TO REJECT AN OFFER OF SETTLEMENT

<u>STEP 1</u>

Once a Respondent decides to make an offer of settlement the Applicant will receive an email and SMS informing him. The Applicant will be given 3 days to either accept or reject the offer tabled.

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ADR Access - Offer of Settlement - SND-2021-11-ARB-00001-AP	
Dear APP 8 APP 8	
1. Grant Grant wishes to settle the dispute and has filed an Offer of Settlement.	
 To consider the offer tabled please view the attached Offer of Settlement (Form 2 ARB). 	
To accept or reject the offer tabled log into your profile, click on the respective dispute and follow the directions provided.	
4. You have 3 (three) working days to respond.	
Kind Regards The ADR Access Team	
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<u>STEP 2</u>

The Applicant will have to log into his profile and click on the respective dispute to make a decision.

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To register a new dispute click To view and proceed with an e	on the CREATE NE	W DISPUTE button. red to click on the spe	ecific dispute lis	ed below and follo	w the instructions prov	ided on screen.			
ADR Access - AF	PP 8 APP	8							
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ADR Access - AF	PP 8 APP	8 Respondent	City	Dispute Type	Chairperson	Dispute Status	Response Status	Outcome Status	Search:
ADR Access - AF	Applicant	Respondent Grant Grant	City Sandton	Dispute Type Commercial	Chairperson Not Assigned	Dispute Status Active	Response Status Settlement Offered	Outcome Status N/A N/A	Search:
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<u>STEP 3</u>

Once the Applicant clicks on the respective dispute, he will be taken to the dispute file where he will then be able to consider the offer tabled and make a decision either to accept or reject the offer.

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NOTIFICATION						2021-11-03 08:41:12
To view the Offer of Settlement filed click on the RESPO	NSE button below.					
After evaluating the Offer of Settlement you will have 3 (f	hree) working days to accept or	reject it.				
Give due consideration to your decision before accepting	or rejecting the offer tabled.					
ND-2021-11-ARB-00001-AR		AILS RESPONSE				
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<u>STEP 4</u>

- If the Applicant decides to reject the offer tabled, he will then be diverted to REJECT OFFER page where he will have to confirm his decision.
- It is imperative that the Applicant attentively consider the notification details.
- If the Applicant is still happy with his decision, he then clicks on the <u>REJECT</u> <u>OFFER OF SETTLEMENT</u> button.

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Once you make a decision to reject the offer tabled and	click on the button said decision cann	tot be edited of reversed.				
Once the decision is communicated to the Respondent to	he ADR Registrar shall proceed to ap	point a Chairperson (Arbitra	tor) to hear your matter.			
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<u>STEP 5</u>

- Once the Applicant clicks on the REJECT OFFER OF SETTLEMENT button, he will be diverted to a new page providing an on-screen message that the Registrar will now proceed to appoint an Arbitrator to hear the dispute.
- The Respondent will also receive an email and SMS informing him that his offer of settlement was rejected and that the Registrar will now proceed to appoint an Arbitrator to hear the dispute.

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The ADR Registrar shall now proceed to appoint a	Chairperson (Arbitrator) to hear the disput	te.					
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Appli	cant APP 8 APP 8						
Respon	dent Grant Grant						
Dispute	Type Commercial						
Refer	ence SND-2021-11-ARB-00001-AP						
Chairpe	rson Not Assigned						
Dispute St	atus Active						
Response St	atus Settlement Offered - Applicant Re	ejected					
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Dear Grant Grant							
1. APP 8 APP 8 has rejected the Offer of Settle	ment tabled.						
2. The Registrar shall now proceed to appoint dispute.	a Chairperson (Arbitrator) to hear the						
Kind Regards The ADR Access Team							
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